

**STEVENS COUNTY
BOARD OF COMMISSIONERS
Regular Meeting
Official Proceedings
Tuesday, March 16, 2021
9:00 a.m.**

The regular meeting of the Stevens County Board of Commissioners was called to order at 9:00 a.m., Tuesday, March 16, 2021, by Chair Donny Wohlers. Members in attendance were: Ennen, Wohlers, Wiese, Kopitzke and Staples.

The Pledge of Allegiance was recited.

Commissioner Kopitzke moved to approve the Agenda as presented. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

Commissioner Staples moved to approve minutes of 03/02/2021 regular meeting. Commissioner Kopitzke seconded the motion with all members voting aye, motion carried.

Commissioner Kopitzke moved to approve minutes of 3/09/21 special board meeting. Commissioner Staples seconded the motion with all members voting aye, motion carried.

The Chair opened the meeting for public comment.

Having none, County Assessor Craig Swanson introduced new Deputy Assessor Office Manager Jodi Boegeman.

Emergency Management Director Dona Greiner gave an update on the current pandemic statistics and local vaccination planning and administration. Greiner fielded questions.

Human Service Director Liberty Sleiter, presented the list of warrants for approval. Human Service warrants were approved in the amount of \$103,522.52 on a motion by Kopitzke, second by Wiese and all members voting aye, motion carried.

Commissioner Ennen moved the following resolution:

**RESOLUTION NO.210316-11
A RESOLUTION ACCEPTING DONATIONS
TO THE SAFE FUND**

WHEREAS, Stevens County Human Services received donation from Morris Senior Citizens Center in the amount of \$2000.00 for its Senior and Adult Fund for Emergencies;

WHEREAS, State Law requires that the County Board acknowledges receipt of those donations;

THEREFORE, the Stevens County Board of Commissioners acknowledges and accepts the donations received for the Senior and Adult Fund for Emergencies.

Commissioner Wiese seconded the motion will all members voting aye, motion carried.

Chair Wohlers recess the meeting at 9:17 am due to light issues.

Chair Wohlers recalled the meeting at 9:23 am.

Auditor/Treasurer Stephanie Buss presented the list of Auditor's Warrants for the 02/25/21, 03/03/21 and 03/10/21 time periods for review.

Kopitzke moved to approve the Commissioner Warrants without Morris Auto and Old No. 1 in the following amounts:

FUND	AMOUNT
Revenue	\$44,008.47
County Road & Bridge Fund	\$243,357.35
Solid Waste Service	\$8,966.90
County Ditches Fund	\$61,458.07
TOTAL	\$357,790.79
Warrants \$2000 or more:	
CBS Squared, Inc.	\$8,400.00
Counties Providing Technology	\$6,424.00
Engbretson & Sons Disposal Service, Inc.	\$13,918.68
I + S Group, Inc	\$39,006.95
M-R Sign Coumpany	\$12,419.68
Mcginnis Appliance Inc	\$4,600.00
McLeod County Solid Waste	\$4,183.80
RDQ Equipment Company	\$212,650.00
Rinke- Noonan	\$9,136.50
Royal Tire Inc	\$2,060.49
Stock/Dr John	\$4,796.00
Traverse County Sheriff	\$9,270.67
Wendland Sellers Law Office	\$8,636.00
Payments for less than \$2000	\$22,288.02
TOTAL	\$357,790.79

Ennen seconded the motion with all members voting aye, motion carried.

Commissioner Staples motion to approve payment of Morris Auto warrant in the amount of \$204.13 and Old No. 1 warrant in the amount \$150.00. Commissioner Wiese seconded the motion. The motion passed upon the following vote: Staples, Wiese, and Kopitzke – Ayes. Wohlers and Ennen abstain.

Buss requested approval of loan advance from CD18 to CD5 in the amount of \$3,000. Commissioner Wiese motioned to approve loan advance from CD18 to CD5 in the amount of

\$3,000. Commissioner Ennen seconded the motion with all members voting aye, motioned carried.

Buss requested approval of loan advance from CD18 to CD25 in the amount of \$5,000. Commissioner Wiese motioned to approve loan advance from CD18 to CD25 in the amount of \$5,000. Commissioner Kopitzke seconded the motion with all members voting aye, motioned carried.

Planning and Zoning Director Bill Kleindl presented to the board a County Geologic Atlas Program. The Minnesota Geological Survey (MSG) is currently planning future work for the County Geologic Atlas program. This program produces maps and databases that describe the geology and water and mineral resources of a county in forms useful for land use planning and resource management. Paul Putzier, DNR Supervisor and Emily Bauer gave a power point presentation. Commissioner Kopitzke motioned to approve the county atlas programming and authority to sign. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

Kleindl requested approval for two five-year term reappointments for Planning Commission. Commissioner Staples motioned to approve five-year term reappointments to Rob Kopel and Keith Marty. Commissioner Ennen seconded the motion with all members voting aye, motion carried.

Kleindl requested approval for a conditional use permit for Fresha LLC with conditions. On March 1, 2021, the Planning Commission held a public hearing to review an amendment request for a conditional use from Fresha LLC. The request is to construct a 137' X 220' addition to store raw carrots. Kleindl fielded questions. Commissioner Kopitzke motioned to approve Fresha LLC conditional use permit with three conditions, with revised language and adopt the Findings of Facts. Commissioner Staples seconded the motion with all members voting aye, motion carried.

Assisted County Engineer Jon Maras requested approval for advertisement of bids for crushing. Commissioner Ennen motioned to approve to advertise for bids CP 2021-01 2021 aggregate crushing and stockpiling. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

Chris Watkins Sustainability Coordinator for City of Morris and works on behalf of Morris Model gave an overview of what his work entails and items he is working on to move forward in the community. Watkins is coordinating a series of community resilience conversations on the fourth Tuesday of each month and available to all interested parties.

County Administrator Rebecca Young presented the Guarantee Maximum Price (GMP) contract for final approval. Young, fielded questions during discussion. Commissioner Kopitzke motioned to approve GMP Amendment #1 in the amount of \$3,418,921. Commissioner Staples seconded the motion with all members voting aye, motion carried.

Young gave an update on American Rescue Plan.

Commissioners were provided an opportunity to update on assigned committee activities.

Having no further business, the meeting was adjourned at 10:56 a.m. on a motion by Staples, second by Kopitzke and all members voting aye.


Rebecca Young, County Administrator


Donny Wohlers, Chair

