

**STEVENS COUNTY  
BOARD OF COMMISSIONERS  
Official Proceedings  
Tuesday, June 1, 2021  
9:00 a.m.**

The regular meeting of the Stevens County Board of Commissioners was called to order at 9:00 a.m., Tuesday, June 1, 2021, by Chair Donny Wohlers. Members in attendance were Wiese, Ennen, Kopitzke, Wohlers and Staples.

The Pledge of Allegiance was recited.

Commissioner Kopitzke moved to approve the Agenda as presented. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

Commissioner Ennen moved to approve minutes of the 05/18/21 regular meeting with corrections. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

The Chair opened the meeting for public comment.

Having none, Missy Becker, CEO of West Central Minnesota Communities Action gave a 2020 annual report. Becker gave some statistics on how money is being distributed in Stevens County.

Auditor/Treasurer Stephanie Buss presented the Auditor's Warrants for the 05/19/21, and 05/26/21 time periods for review.

Buss requested approval to award contract for construction of CD5. Commissioner Ennen motioned to award contract for construction of CD 5 to Riley Bros. Construction as apparent low bidder with a bid of \$748,958.20. Commissioner Kopitzke seconded the motion with all members voting aye, motion carried.

Human Resource Coordinator Jan Gomer requested approval to hire Angie Smith as Fiscal Supervisor. Commissioner Kopitzke motioned to hire Angie Smith as Fiscal Supervisor at Grade 22, Step 4 and with a 40-hour vacation bank with a start date of June 21, 2021. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

County Engineer Todd Larson gave an update on maintenance, engineering, and administration.

Larson requested approval to award 2021 seasonal bituminous patch over 2020 culvert replacement on CSAH 20 on the west county line. Commissioner Ennen motioned to award 2021 seasonal bituminous patching to Riley Bros. Inc. as apparent low bidder in the amount of \$7,498.00. Commissioner Kopitzke seconded the motion with all members voting aye, motion carried.

Larson requested approval to award SAP 075-601-033, bituminous paving and ada work in the City of Hancock. Commissioner Kopitzke motioned to award SAP 075-601-033 to Riley Bros.

Construction as apparent low bidder in amount of \$958,758.55, with construction to start mid-July. Commissioner Wiese seconded the motion will members voting aye, motion carried.

Larson requested approval to award fuel station concrete project. Commissioner Ennen motioned to award the fuel station concrete project to Paschen Brothers Concrete LLC as apparent low bidder in amount of \$19,543.00. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

Larson gave an explanation on new building delay.

Larson stated that Stevens County will be receiving \$127,000 in Coronavirus Response and Relief Supplemental Appropriations Act. This money is to be used for transportation projects and will be available after July 1. Process and documentation requirements not yet available.

County Administrator Rebecca Young presented the wheelage tax for discussion. Young stated the Board needs to pass by resolution by August 1, 2020 and submit documentation to State of Minnesota. Staff is recommending commissioners set tax at \$15/vehicle for duration of bond only. After some discussion Board gave Young direction to bring a Resolution for approval to the June 15, 2021 Regular Board Meeting.

Young, presented information on LiDAR Data Collection Project. Stevens County received an opportunity though Red River Basin to connect with their LiDAR data collection. After some discussion, it was decided to have someone to do a presentation on LiDAR data collection.

Commissioners were provided an opportunity to update on assigned committee activities.

Having no further business, the meeting was adjourned at 10:01 a.m. on a motion by Staples, second by Kopitzke and all members voting aye.



Rebecca Young, County Administrator



Donny Wohlers, Chair