

**STEVENS COUNTY
BOARD OF COMMISSIONERS
Regular Meeting
Official Proceedings
Tuesday, July 20, 2021
9:00 a.m.**

The regular meeting of the Stevens County Board of Commissioners was called to order at 9:00 a.m., Tuesday, July 20, 2021, by Chair Donny Wohlers. Members in attendance were: Ennen, Wohlers, Wiese, and Staples. Absent: Kopitzke

The Pledge of Allegiance was recited.

Commissioner Ennen moved to approve the agenda with one addition; Jessica Kirwin, HRA, approve two board appointments. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

Commissioner Staples moved to approve minutes of 07/06/2021 regular meeting. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

The Chair opened the meeting for public comment.

Having none, Karon White, Treatment Court Coordinator provided statistics on drug court in Stevens County and the number of people served. White was happy to announce an upcoming graduation to celebrate an individual's success in graduating from the program. Commissioners were invited to attend the graduation at East Side Park on July 22, 2021, at 3 p.m.

Ann Stehn Administrator for Horizon Public Health presented a power point on operating statistics for the 5 county joint powers board. Stehn gave an overview of the HPH website and resources and showed link to annual report. HPH will keep levy request the same this year and return \$73,000 to the taxpayers of Stevens County.

Liberty Sleiter, Human Service Director presented the list of warrants for approval. Human Service warrants were approved in the amount of \$115,051.31 on a motion by Staples, second by Wiese and all members voting aye, motion carried.

Sleiter requested approval for 2021-22 fee schedule with no changes. Commissioner Staples motioned to approve 2021-22 fee schedule as presented. Commissioner Wiese seconded the motion with all members voting aye, motioned carried.

Sleiter introduced two new employees: Angie Smith, Fiscal Supervisor and Sam Deseth, Child Support Officer.

Stephanie Buss, Auditor Treasurer presented the list of Auditor's Warrants for the 07/07/21 and 07/14/21 time periods for review. Buss fielded questions.

Buss presented the Commissioner Warrants for approval. Buss fielded questions.

Commissioner Wiese moved to approve the Commissioner Warrants in the following amounts:

FUND	AMOUNT
Revenue	\$62,630.82
Special Reserves Fund	\$24,648.15
County Road & Bridge Fund	\$23,178.72
Solid Waste Service	\$379,439.77
County Ditches Fund	\$33,545.58
TOTAL	\$523,443.04
Warrants \$2000 or more:	
Baker Tilly US, LLP	\$15,691.00
CBS Squared, Inc.	\$4,040.00
Counties Providing Technology	\$6,504.00
Engebretson & Sons Disposal Service, Inc.	\$31,940.23
Fidlar Technologies Inc	\$18,912.00
Hancock Co-op Inc	\$2,115.60
I + S Group, Inc	\$13,144.75
McLeod County Solid Waste	\$2,571.00
Pop County Auditor/Treasurer	\$10,541.61
Rile Bros Construction Inc.	\$356,605.87
Stevens County Highway Dept.	\$13,719.96
Stoen's Hydrostatic Service Inc	\$2,090.00
Traverse County Sheriff	\$6,483.10
Treasurer School Dist #771	\$3,707.44
Tri County Co-op	\$3,472.16
US Bank	\$6,187.50
Payments for less than \$2000	\$25,716.82
TOTAL	\$523,443.04

Ennen seconded the motion with all members voting aye, motion carried.

Buss requested approval of loan advance from CD18 to CD5 and CD16 in the amount of \$7,500. Commissioner Ennen motioned to approve loan advance from CD18 to CD 5 in the amount of \$2,000 and to CD16 in the amount of \$5,500 for a total of \$7,500. Commissioner Staples seconded the motion with all members voting aye, motion carried.

Buss requested approval for pay request #7 for CD18. Commissioner Staples motioned to approve CD18 pay request #7 in the amount of \$ 385,135.56. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

Buss gave an update on tax forfeiture sale. Tax forfeiture property in the city of Alberta was sold over the counter on July 6, 2021, to Katherine Grinnell for minimum bid of \$10,000.

Vicky Townsend, IT Director requested approval to purchase Microsoft windows server license. The windows server license will update the operating system in law enforcement. Commissioner Ennen motioned to approve purchase of the Microsoft windows server license for \$9,299.70 from IT large equipment fund. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

Todd Larson, County Engineer requested approval for two quit claim deeds for parcels 6 and 7 of the CSAH 1 right of way map to Richard and Mary Walker. Larson gave an overview of the land transfers to complete the quit clam deeds. Commissioner Staples motioned to approve QCD's to Richard and Mary Walker as presented. Commissioner Ennen seconded the motion with all members voting aye, motion carried.

Rebecca Young, County Administrator presented Proclamation Day for approval. Governor Walz declared July 27, 2021, as County Staff Appreciation Day, recognizing specifically the work that employees did throughout CoVID and continuing to provide critical county services.

Commissioner Wiese moved the following resolution:

RESOLUTION NO. 210720-17
PROCLAMATION OF COUNTY STAFF
APPRECIATION DAY

WHEREAS, county staff serve as the cornerstone of this community, dedicating their time, skills, and expertise for the benefit of their neighbors; and

WHEREAS, county staff went beyond expectations, taking on personal risks, to continue delivering essential services to the citizens of our county during the COVID-19 pandemic; and

WHEREAS, in addition to their regular duties, many county staff were called upon and accepted new and challenging responsibilities during the pandemic such as expediting the distribution of thousands of dollars in economic recovery appropriations, empowering the survival of our local business community; successfully managing a deluge of mail-in ballots in an unprecedented federal election; and, retooling local public health education outreach to flatten the curve; and

WHEREAS, although the state has turned the corner on the COVID-19 pandemic, county staff continue their exemplary work, assisting with recovery through vaccination roll outs and preparing for the American Rescue Plan's multi-year recovery effort; and

WHEREAS, the work of county staff over the past year and a half have kept the doors of the county open and our community safer, healthier, and productive throughout months of unprecedented global transition; and

WHEREAS, President Sve and the Board of the Association of Minnesota Counties requested the Office of Governor Walz and Lt. Governor Flanagan to proclaim July 27, 2021 as County Staff Appreciation Day and their request was granted;

NOW, THEREFORE, we, the Stevens County Board of Commissioners, proclaim July 27, 2021 as County Staff Appreciation Day and extend our thanks to the staff of our county and express deep gratitude for their commitment to excellence in public service during the COVID-19 pandemic.

Commissioner Ennen seconded the motion with all members voting aye, motion carried.

Young gave a second quarter budget update.

Jessica Kirwin, HRA Director requested approval for two reappointments. HRA would like the Stevens County Board to reappoint Don Goracke and Algene Larson to the HRA Board for a 5-year term effective August 1, 2021. Commissioner Ennen motioned to reappoint Don Goracke and Algene Larson for a 5-year term to the HRA Board effective August 1, 2021. Commissioner Wiese seconded the motion with all members voting aye, motion carried.

Commissioners were provided an opportunity to update on assigned committee activities.

Having no further business, the meeting was adjourned at 110:10 a.m. on a motion by Staples, second by Wiese and all members voting aye.


MULtAMU
Rebecca Young, County Administrator


Donny Wohlers, Chair