

**STEVENS COUNTY
BOARD OF COMMISSIONERS
Official Proceedings
Tuesday, August 3, 2021
9:00 a.m.**

The regular meeting of the Stevens County Board of Commissioners was called to order at 9:00 a.m., Tuesday, August 3, 2021, by Chair Donny Wohlers. Members in attendance were Ennen, Kopitzke, Wohlers and Staples. Absent: Wiese.

The Pledge of Allegiance was recited.

Commissioner Kopitzke moved to approve the agenda with one addition: Rebecca Young, County Administrator; ARPA Budget. Commissioner Staples seconded the motion with all members voting aye, motion carried.

Commissioner Ennen moved to approve minutes of the 07/20/21 regular meeting with a clerical correction. Commissioner Staples seconded the motion with all members voting aye, motion carried.

The Chair opened the meeting for public comment.

Having none, Auditor/Treasurer Stephanie Buss presented the Auditor's Warrants for the 07/21/21 and 07/28/21 time periods for review.

Jessica Green from Northland Securities gave an overview of the General Obligation Ditch Bond Series 2021 A. Green approached the sale as a private placement and sent out bid proposals to four local banks. Community Development Bank in Hancock was the low bidder.

Commissioner Ennen moved the following resolution:

**RESOLUTION 210803-18
AUTHORIZING ISSUANCE AND SALE OF GENERAL
OBLIGATION DITCH BONDS, SERIES 2021A**

BE IT RESOLVED by the Board of Commissioners of Stevens County, Minnesota (the "County"), as follows:

Section 1. Authorization and Sale.

1.01. Authorization of Bonds. The County has undertaken to make improvements to County Ditch No. 5 pursuant to Minnesota Statutes, Chapter 103E (the "Project"), and all proceedings necessary to the undertaking and construction of the Project, and the levy of special assessments against the property benefited thereby and the issuance of bonds therefor, have been duly and lawfully conducted pursuant to and in accordance with the provisions of Minnesota Statutes, Chapters 103E and 475. The total cost of the Project, aggregating the costs of

construction, engineering, legal and administrative fees and the costs incidental to the sale and issuance of the Bonds, is at least \$1,170,000. This Board hereby determines that it is in the best

interest of the County to issue its \$1,170,000 General Obligation Ditch Bonds, Series 2021A (the "Bonds") to finance certain costs of the Project as provided in Minnesota Statutes, Section 103E.635, and to pay costs associated with the issuance of the Bonds.

1.02. Sale of Bonds. The County has retained Northland Securities, Inc. as placement agent to assist the County in connection with the private placement of the Bonds. The Bonds are being sold pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), without meeting the requirements for public sale under Minnesota Statutes, Section 475.60, Subdivision 1. The Board has received a proposal from Community Development Bank in Hancock, Minnesota (the "Purchaser"), to purchase the Bonds at a price of \$1,170,000 plus accrued interest, if any, on all Bonds to the day of delivery and payment, on the further terms and conditions hereinafter set

forth. The proposal is hereby accepted, and the Chairperson and the County Administrator are hereby authorized and directed to execute a contract on the part of the County for the sale of the Bonds with the Purchaser.

1.03. Performance of Requirements. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed precedent to and in the valid issuance of the Bonds having been done, existing, having happened and having been performed, it is now necessary for this Board to establish the form and terms of the Bonds, to provide security therefor and to issue the Bonds forthwith.

Commissioner Kopitzke seconded the motion with all members voting aye.

County Engineer Todd Larson gave an update on maintenance, engineering, and administration.

Larson gave a construction update on the new highway facility.

Ditch Inspector Scott Erickson requested approval to repair CD 16 Branch 3. Erickson gave an overview of the completed inspection. Erickson fielded questions from the Commissioners. Commissioner Staples motioned to repair CD16 Branch 3, awarding bid to Wulf Tiling in amount of \$17,225. Commissioner Kopitzke seconded the motion with all members voting aye, motion carried.

County Administrator Rebecca Young, presented on behalf of Hugh Reimers Veterans Service Officer, requested for approval of CVSO Enhancement Grant for \$7500.

Commissioner Ennen moved the following resolution:

RESOLUTION NO. 210803-19

BE IT RESOLVED by the Stevens County Board of Commissioners that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's Veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance

the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Stevens County Board of Commissioners that Hugh Reimers, the Stevens County Veteran Services Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

Commissioner Kopitzke seconded the motion with all members voting aye, motion carried.

Young request approval for LiDAR agreements. Young gave an overview of LiDAR project. Commissioner Staples motioned to approve LiDAR agreement with Red River Basin in amount of \$58,482 from Fund 706. Commissioner Ennen seconded the motion with all members voting aye, motion carried.

Young gave an update as facilities committee with highway county garage construction.

Young request approval to payment to Donlar Pay Application #1. Commissioner Kopitzke motioned to pay Donlar Pay Application #1 in the amount of \$71,016.96. Commissioner Staples seconded the motion with all members voting aye, motion carried.

Young presented a preliminary American Rescue Plan Budget for approval. Young gave an overview of the preliminary budget. Commissioner Ennen motion to approve preliminary ARPA Phase 1 Budget. Commissioner Kopitzke seconded the motion with all members voting aye, motion carried.

Commissioners were provided an opportunity to update on assigned committee activities.

Having no further business, the meeting was adjourned at 9:49 a.m. on a motion by Staples, second by Kopitzke and all members voting aye.


Rebecca Young, County Administrator


Donny Wohlers, Chair