

STEVENS County CARES Grant Program

FAQ's

Are any businesses NOT eligible to apply?

Yes. The following businesses are NOT eligible for this grant program:

- Businesses who primarily derive income from gambling, adult entertainment
- Businesses who primarily derive income from passive investments, rentals, property management

Are any nonprofits eligible to apply?

Yes, see application for eligibility

I'm a home-based business or childcare provider. Do I qualify?

Yes. Home-based business or childcare providers qualify as long they fit all other eligibility requirements as listed on the application.

I received a Paycheck Protection Program loan or an Economic Injury Disaster Loan. Am I still eligible for a grant?

Yes. However, the CARE requested funds must not be used for expenses already covered by other grant programs. They must be used for separate and unique purposes.

I applied for and received a CARES Act grant from another local unit of government (City, Township).

Yes, if you meet the requirement of separate expenses.

What if my nonprofit locations other the Stevens County?

Nonprofits may have larger service area, but the requested resources in this application must be focused on work/care/services in Stevens County.

USE OF FUNDS

What can the grant funds be used for?

Grant funds shall be used for expenses that have occurred since March 1, 2020 up until December 1, 2020. If you specific questions about the use of funds, please contact Stevens County or refer to: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Can the grant funds be used to pay back taxes including property taxes?

NO

Is there a specific date range for eligible expenses?

Yes. All expenses must be incurred between March 21, 2020 and December 1, 2020

Is there a deadline for using the funds?

Grant recipients must use all awarded funds by December 1, 2020 and must report on the status of awarded funds within 60 days of disbursement.

What will I need as proof of the use of funds?

Grant recipients will be required to submit a form showing itemized expenses. Receipts are required for all expenses.

What if I do not financial information showing a loss for the first half of 2020 due to the nature of my request (i.e an event/activity that happens late in the year)?

If the stated months within the application do not show your loss or impact of loss, please provide additional information.

Can I apply for monies if I don't meet 10% loss requirement?

No. However, there may be other programs the county can help you with. For example, funding for PPE that you have had to implement to keep business operational.

APPLICATION PROCESS

When and how do I apply?

The application form can be accessed on the Stevens website www.co.stevens.mn.us. Business applications must be submitted by September 1, 2020 at 4 pm. Nonprofit applications must be submitted by September 1, 2020 at 4pm. Applications may be submitted electronically to rebeccayoung@co.stevens.mn.us or to: Stevens County Coordinator, 400 Colorado Ave, Morris, MN 56267 Att'n: Rebecca Young

How soon should I apply?

Eligible businesses and nonprofits are encouraged to apply as soon as you are able. Applications will be reviewed starting immediately. A limited pool of resources is available and there is a short timeline for disbursing funds.

How will grant recipients be selected?

Applications will be evaluated based on answers to established criteria within each application and accompanying documentation. Per the authorizing resolution, applications will be considered and acted on by the County Board of Commissioners.

When will I know if my application has been received and/or approved and the grant awarded?

You will receive an email from Stevens County verifying receipt of your application. Grant applications recommended for approval by Committee will be submitted to the Stevens County Board of Commissioners for final approval at the 9/1/2020 regular board meeting. Applicants will be notified of the status of their request within a reasonable time following review/action by the Committee and Stevens County Board of Commissioners.

Will information from my application be made public?

The status of the date supplied for CARES Act funding will be governed by MN Statute 13.591.

What happens if I am awarded a grant?

Awarded grant funds will be disbursed in full within a reasonable time following approved action by the County Board of Commissioners. You will sign a grant agreement for funds being disbursed. Proof of expenses submitted within 60 days to Stevens County.

Additional Questions

I still have questions or need help filling out my application. Where can I get help?

You can contact Rebecca Young at rebeccayoung@co.stevens.mn.us or 320-208-6583.